

UTILITY IMPACT BOARD MINUTES

MARCH 16, 2026

NAME	AREA REPRESENTED	PRESENT	ABSENT
Greg York	New Castle Mayor	X	
Dave Barker	Director of Public Works & Safety	X	
Joel Harvey	City Attorney	X	
Kenny Melton	Building Commissioner	X	
Greg Phipps	Superintendent Waterworks	X	
Mark Stacy	Utility Office Manager	X	
Zed Leath	Asst. Superintendent Wastewater	X	

The meeting was called to order by Director Barker at 9:30 a.m.

Mr. Barker asked if there were any corrections or additions to the minutes from the previous meeting.

Mr. Phipps made the motion to approve them as presented, with Mr. Melton seconding. Motion passed unanimously.

CITIZENS APPEARING BEFORE THE BOARD: Steve Bachfield Jr. of 1515 Woodward Ave, came before the board in concern over the trailer park located at Spring Street. It is now called the MHP Properties. He stated that there is a water problem and a sewer odor. After discussion, the board agreed to have Mr. Leath investigate this further and follow up with clearing the mains.

OLD BUSINESS: Mr. Leath noted that a certified letter has been mailed to Lees Famous Recipe as a notice of violation for the discharging of grease. They have 45 days to correct the issues or be fined \$2,500 daily.

NEW BUSINESS: Mr. Melton presented a water and sewer tap application for 7 Brew for 125 South Memorial Drive. Mr. Melton made a motion to approve. Second by Mr. Leath. Motion passed unanimously.

Scott Adams of DC Development came before the board to see if they would consider a blanket approval for all 85 lots in the Brookfield Farms subdivision, instead of the more traditional approach of one lot at a time. The homebuilder would pay for the water and sewer taps at the time a building permit is issued for each lot. After discussion, the board agreed to approve. Mr. Melton made the motion to approve. Second by Mr. Leath. Motion passed unanimously.

Mr. Melton presented a boring application for Always Underground LLC for AT&T for North 16th Street to East Washington Street then back down to 20th Street. This will be to bore fiber and a fiber box. The work will be from April 8-April 10. Mr. Melton made a motion to approve. Second by Mr. Harvey. Motion passed unanimously.

Mr. Melton presented a boring application for Always Underground for AT&T for the TSC business located South East on Riley Road. This will be to bore fiber. Mr. Melton made a motion to approve. Second by Mr. Leath. Motion passed unanimously.

Mr. Stacy noted the board and Mr. Harvey he would like to discuss at the next meeting policies regarding taking bids for having a 5/8 meters replaced.

Mr. Stacy made a motion to approve utility billing adjustments from March 2, 2026 to March 13, 2026 in the amount of -468.85. Mr. Melton seconded. Motion passed unanimously.

BOARD MEMBERS BUSINESS: None

The meeting was adjourned at
9:53am

Minutes submitted by Kendra
Blankenship

Next meeting: April 6, 2026